

No	Risk	Mitigation	RAG
1	<p>Current Supplier Market</p> <p>There are a limited number of products on market – there is a risk there are insufficient bidders / inadequate response resulting in failure to award.</p>	<p>By taking a Gwent approach this mitigates this risk. Working with 5 local authorities together rather than as an individual LA is a better commercial proposition. The suppliers are established Social Care suppliers with developed products.</p>	
2	<p>Terms and Conditions</p> <p>Bidders could potentially seek to diminish terms and conditions to below what are required.</p>	<p>An all Gwent approach will mitigate the chances of this happening as supplier will be less reluctant given the size of the contract. The procurement process will mitigate this risk.</p>	
3	<p>Common Standards</p> <p>Gwent not holding together in terms of common standards and streamlined working practices.</p>	<p>Having a central Gwent team to support and facilitate will make it more likely to achieve greater levels of standardisation. Gwent Directors are involved and provide the required governance to shape /drive common standards moving forward.</p>	
5	<p>Procurement Timelines</p> <p>The majority of LAs across Wales will be looking to procure at same time.</p>	<p>By working at pace with Gwent - it is a key priority to ensure the regional group keeps to the procurement timescales in order to secure a contract with the new supplier.</p>	
4	<p>Affordability</p> <p>We have broad estimations of the annual revenue costs at this point and will know the licence costs during the procurement phase. We are also awaiting the final business case for further updates on implementation funding via DHCW.</p>	<p>We will need to build into future budgets the ongoing licence costs for the preferred system for all future years. We will work with finance to ensure budgets reflect any new contracts.</p>	

6	<p>Implementation Costs</p> <p>The workforce costs associated with implementation will create a financial pressure within the current financial year (24/25) and in the year 25/26).</p> <p>The full cost of implementation including the cost of data migration are not fully known.</p>	<p>We will continue to work with DHCW to ensure that the business case accurately represents costs.</p> <p>We will use all available methods to highlight to WG the financial impact that replacing the SCCMS has on the Council, and fully explore all potential avenues for alternative funding.</p> <p>If all else fails, we propose that implementation costs will make use of one-off capital reserves.</p>	
7	<p>Workforce Planning</p> <p>Implementing a new system is a huge project for all involved. It will require commitment, specialist resources and dedicated support to deliver on time. This will impact the whole workforce both operational and strategic as well as challenging competing demands.</p>	<p>We will be fully utilising all available resources in order to assign roles and responsibilities across the organisation. Priorities will be considered and realigned as necessary in order to maximise the skills knowledge and experience across Monmouthshire to ensure we deliver the programme on time.</p>	
8	<p>Maintaining Current Systems & Reporting</p> <p>Whilst we focus on implementing the new system we will also have to continue to maintain and operate safely the current system.</p>	<p>We will review our current support and structure along side SRS to ensure both the current and new requirements have dedicated support as necessary and that we are operating within a secure and safe environment and relevant security standards.</p>	
<p>Date updated : 1st July 2024</p>			
<p>Phase : Pre-Procurement</p>			